

ELK RAPIDS BOARD OF EDUCATION

MONDAY, SEPTEMBER 10, 2018
REGULAR MEETING MINUTES
6:00 P.M.
 “Where Excellence Is A Tradition!”

Regular Session (Monthly) meeting at the Elk Rapids High School in Room 124, 308 Meguzee Point Road, Elk Rapids, Michigan at 6:00 p.m.

1. CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE

Board of Education:

President Carol Pressman	P	Trustee Martha McGuire	P
Vice- President Holly Spencer	P	Trustee Jennifer Brown	P
Secretary Sherry L. Steffen	P	Trustee Mike Brown	P
Treasurer Darryl Antcliff	P		

Central Staff:

Interim Superintendent Tom Ross	P
Adm. Secretary Irene M. Schmidt	P
Director of Finance Jeff Scroggins	P

2. CHANGES AND ADDITIONS TO THE AGENDA

Addition of Resolution 47-19 to Consent Agenda (Personnel)

3. COMMUNICATIONS FROM THE PUBLIC (AGENDA ITEMS ONLY)

Time limitations: Thirty minutes total, fifteen minutes per item, five minutes per speaker per item.

None.

4. BOARD COMMITTEE REPORTS

- Facilities/Finance – Last met September 6, 2018 Chair: Darryl Antcliff

5. CONSENT AGENDA

APPROVAL OF MINUTES

- August 6, 2018 – Regular Meeting
- August 27, 2018 – Special Meeting
- August 29, 2018 – Special Meeting

APPROVAL OF BILLS

- General Fund Expenditures - \$170,150.79
- 2016 Technology and Facilities Bond - \$227,698.02
- 2017 School Improvement Bond - \$332,590.36

PERSONNEL

STAFF RESOURCE PERSON

11-18 APPROVAL OF RESIGNATION OF SHAWN DAVIS AS A COOK'S HELPER

M. Pritchard

RESOLVED: That Shawn Davis' resignation of August 7, 2018, be approved.

12-18 APPROVAL OF RESIGNATION OF MARY BETH SWEET AS A PARAPROFESSIONAL

J. Ziecina

RESOLVED: That Mary Beth Sweet's resignation of August 22, 2018, be approved.

13-18 APPROVAL OF RESIGNATION OF RYANNE DRAPER AS A PARAPROFESSIONAL

B. McKenna

RESOLVED: That Ryanne Draper's resignation of August 23, 2018, be approved.

14-18 APPROVAL OF RESIGNATION OF AMY CAMPBELL AS A PARAPROFESSIONAL

J. Ziecina

RESOLVED: That Amy Campbell's resignation of August 27, 2018, be approved.

15-18 APPROVAL OF RESIGNATION OF KATHERINE DURLING AS A PARAPROFESSIONAL

J. Ziecina

RESOLVED: That Katherine Durling's resignation as of August 29, 2018, be approved.

16-18 APPROVAL OF LUKE JOHNSON AS THE HIGH SCHOOL BOYS TENNIS COACH

J. Standerfer

RESOLVED: That Luke Johnson be approved as the high school boys tennis coach for the 2018 fall season.

17-18 APPROVAL OF KAYLA BELL AS AN AT-RISK PARAPROFESSIONAL

M. Travis

RESOLVED: That Kayla Bell be approved as an At-Risk instructional paraprofessional for the 2018/2019 school year, and will work 29.5 hours per week.

18-18 APPROVAL OF CHRISTY BRITTON AS A .7FTE TEACHER

J. Ziecina

RESOLVED: That Christy Britton be approved as a .7FTE teacher and that she be placed at MA Step 8 of the Master Agreement.

19-18 APPROVAL OF BAILEY APPS AS A PARAPROFESSIONAL

B. McKenna

RESOLVED: That Bailey Apps be approved as a paraprofessional for the Kids Club/Preschool program. Ms. Apps is to be placed on

STAFF RESOURCE PERSON

Step 1 of the Paraprofessional Step Scale.

20-18 APPROVAL OF BRET GUTKNECHT AS A PARAPROFESSIONAL

B. McKenna

RESOLVED: That Bret Gutknecht be approved as a paraprofessional for the 2018/2019 school year. Mr. Gutknecht is to be placed at Step 2 of the Paraprofessional Step Scale and will work 27.5 hours per week.

21-18 APPROVAL OF MOLLY PICHE-RUSSELL AS A PARAPROFESSIONAL

B. McKenna

RESOLVED: That Molly Piche-Russell be approved as an instructional paraprofessional for the 2018/2019 school year. Ms. Piche-Russell is to be placed at Step 1 of the Paraprofessional Step Scale and will work 27.5 hours per week.

22-18 APPROVAL OF TAMARA MOLBY AS A PARAPROFESSIONAL

M. Travis

RESOLVED: That Tamara Molby be approved as the high school student support services assistant for the 2018/2019 school year. Ms. Molby is to be placed at Step 5 of the Paraprofessional Step Scale and will work 15 hours per week.

23-18 APPROVAL OF KELLY LEASSNER AS THE ON-LINE FACILITATOR/IN SCHOOL SUSPENSION PARAPROFESSIONAL

M. Travis

RESOLVED: That Kelly Leassner be approved as the On-Line Class Facilitator/In School Suspension paraprofessional for the 2018/2019 school year, and will work 29.5 hours per week.

24-18 APPROVAL OF TABATHA KRUMLAUF AS A TITLE 1 PARAPROFESSIONAL

J. Haggerty

RESOLVED: That Tabatha Krumlauf be approved as a Title 1 paraprofessional for the 2018/2019 school year. Ms. Krumlauf is to be placed at Step 5 of the Paraprofessional Step Scale and will work 40 hours per week.

25-18 APPROVAL OF JENNIFER ROUNTREE AS A TITLE 1 PARAPROFESSIONAL

J. Haggerty

RESOLVED: That Jennifer Rountree be approved as a Title 1 paraprofessional for the 2018/2019 school year. Ms. Rountree is to be placed at Step 3 of the Paraprofessional Step Scale and will work 40 hours per week.

STAFF RESOURCE PERSON

26-18 APPROVAL OF GAYLE CARTRIGHT AS A PARAPROFESSIONAL

J. Haggerty

RESOLVED: That Gayle Cartright be approved as an instructional paraprofessional for the 2018/2019 school year. Ms. Cartright is to be placed on Step 2 of the Paraprofessional Step Scale and will work 14 hours per week.

27-18 APPROVAL OF SANDRA JANSEN AS A PARAPROFESSIONAL

J. Haggerty

RESOLVED: That Sandra Jansen be approved as a paraprofessional for the 2018/2019 school year. Ms. Jansen is to be placed at Step 2 of the Paraprofessional Step Scale and will work 10 hours per week.

28-18 APPROVAL OF VERONICA HALSTEAD AS A PARAPROFESSIONAL

J. Haggerty

RESOLVED: That Veronica Halstead be approved as a paraprofessional for the 2018/2019 school year. Ms. Halstead is to be placed at Step 2 of the Paraprofessional Step Scale and will work 10 hours per week.

29-18 APPROVAL OF CHRISTINE PRICE AS A PARAPROFESSIONAL

B. McKenna

RESOLVED: That Christine Price be approved as a special education instructional paraprofessional for the 2018/2019 school year. Ms. Price is to be placed at Step 2 of the Paraprofessional Step Scale and will work 28.75 hours per week.

30-18 APPROVAL OF MARY CRAWFORD AS A PARAPROFESSIONAL

B. McKenna

RESOLVED: That Mary Crawford be approved as a special education instructional paraprofessional for the 2018/2019 school year. Ms. Crawford is to be placed at Step 3 of the Paraprofessional Step Scale and will work 28.75 hours per week.

31-18 APPROVAL OF KELLY CROFTCHIK AS A PARAPROFESSIONAL

B. McKenna

RESOLVED: That Kelly Croftchik be approved as a special education instructional paraprofessional for the 2018/2019 school year. Ms. Croftchik is to be placed at Step 2 of the Paraprofessional Step Scale and will work 10 hours per week.

32-18 APPROVAL OF KIM BANWELL AS A PARAPROFESSIONAL

B. McKenna

RESOLVED: That Kim Banwell be approved as a special education instructional paraprofessional for the 2018/2019 school year. Ms. Banwell is to be placed on Step 3 of the Paraprofessional

STAFF RESOURCE PERSON

Step Scale and will work 28 hours per week.

33-18 APPROVAL OF LOU ANN POLZIN AS A PARAPROFESSIONAL

B. McKenna

RESOLVED: That Lou Ann Polzin be approved as an instructional paraprofessional for the 2018/2019 school year. Ms. Polzin is to be placed at Step 3 of the Paraprofessional Step Scale will work 27.5 hours per week.

34-18 APPROVAL OF JENNIFER ANDERSON AS A PARAPROFESSIONAL

B. McKenna

RESOLVED: That Jennifer Anderson be approved as an instructional paraprofessional for the 2018/2019 school year. Ms. Anderson is to be placed at Step 2 of the Paraprofessional Step Scale and will work 27.5 hours per week.

35-18 APPROVAL OF JESSICA NICO AS A PARAPROFESSIONAL

J. Ziecina

RESOLVED: That Jessica Nico be approved as an instructional paraprofessional for the 2018/2019 school year. Ms. Nico is to be placed at Step 4 of the Paraprofessional Step Scale and will work 27.5 hours per week.

36-18 APPROVAL OF KAYLEE BENAK AS A PARAPROFESSIONAL

J. Ziecina

RESOLVED: That Kaylee Benak be approved as an instructional paraprofessional for the 2018/2019 school year. Ms. Benak is to be placed at Step 3 of the Paraprofessional Step Scale and will work 27.5 hours per day.

37-18 APPROVAL OF MICHELLE KURTZ AS A PARAPROFESSIONAL

J. Ziecina

RESOLVED: That Michelle Kurtz be approved as an instructional paraprofessional for the 2018/2019 school year. Ms. Kurtz is to be placed at Step 4 of the Paraprofessional Step Sale and will work 27.5 hours per week.

38-18 APPROVAL OF SARAH NICHOLSON AS A PARAPROFESSIONAL

J. Ziecina

RESOLVED: That Sarah Nicholson be approved as a paraprofessional for the 2018/2019 school year. Ms. Nicholson is to be placed at Step 4 of the Paraprofessional Step Scale and will work 16 hours per week.

STAFF RESOURCE PERSON

39-18 APPROVAL OF LAVONNE AGRUDA AS A PARAPROFESSIONAL

J. Ziecina

RESOLVED: That LaVonne Agruda be approved as a paraprofessional for the 2018/2019 school year. Ms. Agruda is to be placed at Step 2 of the Paraprofessional Step Scale and will work 4 hours per week.

40-18 APPROVAL OF KAREN GEISERT AS A PARAPROFESSIONAL

J. Ziecina

RESOLVED: That Karen Geisert be approved as an At-Risk, Section 31a funded, instructional paraprofessional for the 2018/2019 school year. Ms. Geisert is to be placed at Step 4 of the Paraprofessional Step Scale and will work 16 hours per week.

41-18 APPROVAL OF JOANN MIRACLE AS THE WAY TO GROW/SCHOOL READINESS COORDINATOR

J. Ziecina

RESOLVED: That Joann Miracle be approved as the Way to Grow/School Readiness coordinator for the 2018/2019 school year.

42-18 APPROVAL OF JACOB MESSNER AS A FULL TIME TEACHER

M. Travis

RESOLVED: That Jacob Messner be approved as a full time teacher, and that he be placed at BA Step 2 of the Master Agreement.

47-18 APPROVAL OF NEHAL ELMRAMY AS A COOK'S HELPER

M. Pritchard

RESOLVED: That Nehal Elramy be approved as a cook's helper. Ms. Elramy is to be placed at Step 1 of the Elk Rapids Educational Support Personnel Master Agreement.

Motion by Steffen seconded by Spencer to approve the Consent Agenda as presented. Motion carried unanimously.

6. DISCUSSION ITEMS

None.

7. ACTION ITEMS

STAFF RESOURCE PERSON

43-18 APPROVAL OF ASHLEY EGGLESTON AS A PARAPROFESSIONAL

J. Haggerty

RESOLVED: That Ashley Eggleston be approved as a paraprofessional for the 2018/2019 school year. Ms. Eggleston is to be placed at Step 3 of the Paraprofessional Step Scale and will work 17.5 hours per week.

Motion by J. Brown, seconded by Spencer to approve the resolution as presented.

Motion carried by: Pressman, Spencer, Steffen, J. Brown, M. Brown, D. Antcliff McGuire Abstains.

STAFF RESOURCE PERSON

J. Haggerty

44-18 APPROVAL OF ASHLEY EGGLESTON AS A .5FTE TEACHER

RESOLVED: That Ashley Eggleston be approved as a .5FTE teacher for the 2018/2019 school year, and that she be placed at BA Step 2 of the Master Agreement.

Motion by Steffen, seconded by Antcliff to approve the resolution as presented.

**Motion carried by: Pressman, Spencer, Steffen, J. Brown, M. Brown, D. Antcliff
McGuire Abstains.**

45-18 APPROVAL OF VOTING DELEGATE AND ALTERNATE FOR MASB 2018 DELEGATE ASSEMBLY

T. Ross

RESOLVED: That the following Board delegate and alternate be approved for the Michigan Association of School Boards 2018 Delegate Assembly on Thursday, November 1, 2018, at 7:30 p.m.:

Delegate: Holly Spencer

Alternate: Jennifer Brown

Motion by Steffen, seconded by Antcliff to approve the resolution as presented.

Motion carried unanimously.

46-18: APPROVAL OF FREEMAN BUILDING MAINTENANCE CONTRACT

J. Scroggins

RESOLVED: That a one year contract, commencing October 1, 2018, through September 30, 2020, with Freeman Building Maintenance, be approved.

Motion by J. Brown, seconded by Spencer to approve the resolution as presented.

Motion carried unanimously.

8. SUPERINTENDENT'S REPORT

Mill Creek kindergarten classroom size.

Strategic Planning in early October.

Laura Cobb. Request for leave of absence approved.

9. COMMUNICATIONS FROM THE PUBLIC

Time limitations: Same as above.

None.

10. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION

1. Nancy Muehlig
2. Emily and Shaun Zeldes
3. Sarah and Dustin Smith
4. Brandon and Beth Hubbell
5. Madeline Vasquez
6. Danielle Brodin

11. SCHEDULED ACTIVITIES/FUTURE MEETINGS

- September 12, 2018 –Facilities & Finance Committee at 8 a.m.
- September 12, 2018 – Special Board Meeting at 6:00 p.m. (Sup. interviews)
- September 17, 2018 – Special Board Meeting at 6:00 p.m. (Sup. interviews)
- September 18, 2018 – Curriculum Committee Meeting at 8 a.m.
- September 19, 2018 – Special Board Meeting at 6:00 p.m. (Sup. interviews)
- September 26, 2018 – Student Growth & Achievement Committee at 8 a.m.
- September 26, 2018 – Special Board Meeting at 6:00 p.m. (Sup. interviews)
- October 3, 2018 – Facilities & Finance Committee at 8 a.m.
- October 9, 2018 – Curriculum Committee at 8 a.m.
- October 15, 2018 – Regular Board Meeting at 6:00 p.m.

12. STUDY SESSION

This portion of the agenda is utilized by the Board to introduce topics for future study, to discuss school related matters, and to relate items of interest. No action is taken during this time. Occasionally closed sessions are scheduled to discuss confidential personnel, negotiations or property matters.

None.

13. ADJOURNMENT

Motion by Antcliff, seconded by J. Brown to adjourn at 6:23 p.m.

Motion carried unanimously.

Respectfully submitted,

SHERRY L. STEFFEN
Secretary

IRENE M.SCHMIDT
Recording Secretary