

ELK RAPIDS BOARD OF EDUCATION

MONDAY, NOVEMBER 5, 2018  
REGULAR MEETING MINUTES  
6:00 P.M.  
“Where Excellence Is A Tradition!”

Regular Session (Monthly) meeting at the Elk Rapids High School in Room 124,  
308 Meguzee Point Road, Elk Rapids, Michigan at 6:00 p.m.

1. **CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE**

Board of Education:

President Carol Pressman P  
Vice- President Holly Spencer P  
Secretary Sherry L. Steffen P  
Treasurer Darryl Antcliff P

Trustee Martha McGuire P  
Trustee Jennifer Brown P  
Trustee Mike Brown P

Central Staff:

Interim Superintendent Tom Enslen P  
Adm. Secretary Irene M. Schmidt P

Administration:

Mike Travis, High School Principal P  
Jim Standerfer, Assistant High School  
Principal/Athletic Director P  
Josh Haggerty, Middle School Principal P  
Jessica Ziecina, Mill Creek Principal P  
Bryan McKenna, Lakeland Principal P

2. **CHANGES AND ADDITIONS TO THE AGENDA**

None

3. **COMMUNICATIONS FROM THE PUBLIC (AGENDA ITEMS ONLY)**

None

4. **BOARD COMMITTEE REPORTS**

None

5. **STUDENT/STAFF SPOTLIGHT**

- Mill Creek Elementary  
Ellacyn Rahn – 2<sup>nd</sup> Grade, transition from reading to Braille.

6. **CONSENT AGENDA**

**APPROVAL OF MINUTES**

- October 15, 2018 – Regular Meeting

**APPROVAL OF BILLS**

- General Fund Expenditures - \$81,842.56
- 2017 School Improvement Bond - \$14,420.00
- 2016 Technology and Facilities Bond -- \$29,627.96

**PERSONNEL**

**STAFF RESOURCE PERSON**

**60-18 APPROVAL OF CHERRYLAND MIDDLE SCHOOL WINTER SPORTS SEASON COACHES**

J. Haggerty

**RESOLVED:** That the following coaches be approved:

- Tim Hildreth – 8<sup>th</sup> Grade A Team
- Tylor Somers – 7<sup>th</sup> Grade A Team
- Kwin Morris – Combo B Team
- Kristie Wolgamott – Cheer Coach

**61-18 APPROVAL OF JUDY DOVICK AS A COOK’S HELPER**

M. Pritchard

**RESOLVED:** That Judy Dovick be approved as a cook’s helper, commencing November 6, 2018. Mrs. Dovick is to be placed at Step 1 of the Elk Rapids Educational Support Personnel Master Agreement.

**62-18 APPROVAL OF BILL MELCHING AS CHIEF FINANCIAL OFFICER**

T. Enslin

**RESOLVED:** That Bill Melching be approved as the district Chief Financial Officer.

**63-18 APPROVAL OF RESIGNATION OF IRENE SCHMIDT**

T. Enslin

**RESOLVED:** That the resignation of Irene Schmidt as Administrative Assistant, for the purpose of retirement, as of December 31, 2018, be approved.

**64-18 APPROVAL OF TOM WACKER’S RESIGNATION**

J. Haggerty

**RESOLVED:** That Tom Wacker’s resignation as the Cherryland Middle School Counselor, for the purpose of retirement, as of January 18, 2019, be approved.

**Motion by Steffen, seconded by J. Brown to approve the Consent Agenda as presented. Motion carried unanimously.**

- 7. **DISCUSSION ITEMS**  
MASB Leadership Conference

8. **ACTION ITEMS**

**STAFF RESOURCE PERSON**

**65-18 APPROVAL OF DONATION TO ELK RAPIDS SCHOOLS**

J. Ziecina

**RESOLVED:** That a donation in the amount of \$1,000 from Mr. and Mrs. Alex Cooke to Mill Creek Elementary, be approved with great appreciation.

**Motion by Spencer, seconded by J. Brown to approve the resolution as presented. Motion carried unanimously.**

9. **ADMINISTRATIVE REPORTS**

- Athletic Director/Asst. High School Principal - Jim Standerfer
- High School – Michael J. Travis
- Cherryland Middle School – Josh Haggerty
- Lakeland Elementary – Bryan McKenna
- Mill Creek Elementary – Jessica Ziecina

10. **SUPERINTENDENT’S REPORT**

- Superintendent would like to meet individually with each board member.
- Strategic Planning
- Committee Meetings – Student Growth & Achievement and Curriculum Committee will be combined.
- Policy committee procedures

11. **COMMUNICATIONS FROM THE PUBLIC**

None

12. **CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION**

13. **COMMENTS FROM THE BOARD**

Spencer – Moving Lakeland Halloween Parade to a Fall Festival was a great idea.

J. Brown – Kudos to the Varsity Volleyball team.

Antcliff – Happy where we are today.

McGuire – Agrees with Antcliff.

Pressman – In the community and heard great comments about Bryan McKenna.

Steffen – Thank you to the board members who attended MASB conference and also a thank you to Karen Miller in central office.

14. **SCHEDULED ACTIVITIES/FUTURE MEETINGS**

- November 6, 2018 – Vote!
- November 7, 2018 – Facilities & Finance Committee at 8 a.m.
- November 13, 2018 – Curriculum Committee at 8 a.m.
- November 21-23, 2018 – No School, Thanksgiving Break
- November 26, 2018 – Retreat at 6:00 p.m., CMS Library
- November 27, 2018 – Student Growth & Achievement/Curriculum Committee at 8 a.m.
- November 30, 2018 – Half Day for Students/PM Staff PD
- December 3, 2018 – Facilities and Finance Committee at 5:15 p.m.
- December 3, 2018 – Regular Board Meeting

15. **ADJOURNMENT**

Motion by J. Brown, seconded by Antcliff to adjourn at 7:05 p.m.

Motion carried unanimously

Respectfully submitted,

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SHERRY STEFFEN  
Secretary

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IRENE M. SCHMIDT  
Recording Secretary

APPROVED