

ELK RAPIDS BOARD OF EDUCATION

MONDAY, MARCH 4, 2019  
REGULAR MEETING AGENDA  
6:00 P.M.

“Where Excellence Is A Tradition!”

Regular Session (monthly) meeting at the Elk Rapids High School in Room 124,  
308 Meguzee Point Road, Elk Rapids, Michigan at 6:00 p.m.

1. **CALL TO ORDER: ROLL CALL/PLEDGE OF ALLEGIANCE**

Board of Education:

President Holly Spencer	P	Trustee Martha McGuire	via Phone
Vice- President Jennifer Brown	P	Trustee Andrew Raymond	P
Secretary Sherry L. Steffen	P	Trustee Carol Pressman	P
Treasurer Darryl Antcliff	E		

Central Staff:

Superintendent Tom Enslin	P
Adm. Secretary Kortni E. Huron	P
Director of Finance Bill Melching	E

2. **CHANGES AND ADDITIONS TO THE AGENDA**

3. **COMMUNICATIONS FROM THE PUBLIC (AGENDA ITEMS ONLY)**

Time limitations: Thirty minutes total, fifteen minutes per item, five minutes per speaker per item.

4. **BOARD COMMITTEE REPORTS**

5. **STUDENT/STAFF SPOTLIGHT**

- Elk Rapids High School – Matt Carter - AP Biology Presentation  
**Olivia Travis, Riley Williams, Tom Morrison, Finn Husband**

6. **SPECIAL PRESENTATION**

- OAK – Facilities Presentation

7. **CONSENT AGENDA**

**APPROVAL OF MINUTES**

- February 4, 2019 Regular Meeting Minutes

**APPROVAL OF BILLS**

- General Fund Expenditures – \$178,362.18
- 2016 Technology and Facilities Bond – \$29,399.82
- 2017 School Improvement Bond - \$21,811.04

**PERSONNEL**

**STAFF RESOURCE PERSON**

**94-19 APPROVAL OF LISA DOPKE-LACOURSE AS A SPECIAL EDUCATION PARAPROFESSIONAL**

J. Ziecina

**RESOLVED:** That Lisa Dopke-Lacourse be approved as a Special Education paraprofessional at Mill Creek Elementary as of March 4, 2019 through the remainder of the 2018-2019 school year.

**Motion by Brown, seconded by Raymond to approve the resolution as presented.  
Motion carried unanimously.**

**8. DISCUSSION ITEMS**

1. Strategic Plan

- Implementation Meeting – March 5<sup>th</sup>, 2019
- Board of Education presentation by Debbie Stair – March 18<sup>th</sup>, 2019

**9. ACTION ITEMS**

**STAFF RESOURCE PERSON**

**95-19 APPROVAL OF DONATION TO ELK RAPIDS SCHOOLS**

T. Enslin

**RESOLVED:** That a donation of \$3,000, from Bruce and Jennifer Brown, be accepted with great appreciation.

**Motion by Raymond, seconded by Pressman to approve the resolution as presented.  
Motion carried unanimously.**

**96-19 APPROVAL OF SIGNATURES FOR ALDEN STATE BANK, CHEMICAL BANK, HUNTINGTON BANK, TBA CREDIT UNION AND MILAF/FIFTH THIRD BANK**

B. Melching

**RESOLVED:** That the Board President, Board Vice President, Board Treasurer, Board Secretary, Superintendent and Director of Finance be approved as signatories for Alden State Bank, Chemical Bank, Huntington Bank, TBA Credit Union and MILAF/Fifth Third Bank.

**Motion by Brown, seconded by Steffen to approve the resolution as presented.  
Motion carried unanimously.**

**97-19 APPROVAL OF VOLUNTARY SEVERANCE PLAN AGREEMENT**

T. Enslin

**RESOLVED:** That a Resolution and accompanying documents, as provided by Thrun Law Firm, be approved as presented.

**Motion by Pressman, seconded by Brown to approve the resolution as presented.  
Motion carried unanimously.**

**10. ADMINISTRATIVE REPORTS**

- Athletic Director/Asst. High School Principal – Jim Standerfer
- Mill Creek Elementary – Jessica Ziecina
- Lakeland Elementary – Bryan Mckenna
- Elk Rapids High School – Mike Travis
- Cherryland Middle School – Josh Haggerty

**11. SUPERINTENDENT’S REPORT**

1. Would like to thank Bill Melching for his hard work from day one in regards to the budget.
2. Kindergarten enrollment is starting this week. Please stay tuned with updates. We are very hopeful to be in better shape with enrollment numbers in the fall.
3. We are continuing to move on the daycare front. We are on track to be ready in the fall. We will come together with Down By The Creek daycare in Williamsburg. The Baptist Church in Elk Rapids may also have childcare plans, as well.
4. Sunrise Academy’s graduation date has been moved to June 3<sup>rd</sup>, 2019.
5. We will explore dates to reschedule the June 3<sup>rd</sup>, 2019 Board meeting.
6. Elk Rapids High School was reported number 10 in the state for the 2018 graduating class enrolling in college.
7. After distributing school funding literature to the BOE for review, we would like to adopt the resolution at a future meeting.
8. The 3 day additional forgiven time waiver submitted to the state of Michigan was accepted. We are hopeful that the bills for additional forgiven time during Michigan’s State of Emergency also pass so we do not have to make up any days.

**12. COMMUNICATIONS FROM THE PUBLIC**

Time limitations: Same as above.

**13. CORRESPONDENCE TO AND FROM THE BOARD OF EDUCATION**

**14. BOARD OF EDUCATION CELEBRATING SUCCESSES**

Jennifer Brown – Wanted to share what a great experience Michigan Youth in Government (MYIG) has been for her children.

Carol Pressman – Would like to thank Kim Melching for all the work and effort she’s made in regards to Marketing in our district. The location of our new billboard at the corner of Munson Avenue and Three Mile is great.

**15. SCHEDULED ACTIVITIES/FUTURE MEETINGS**

- March 5<sup>th</sup>, 2019 – Strategic Plan Implementation Meeting
- March 18<sup>th</sup>, 2019 – Debbie Stair to present Strategic Plan to BOE
- March 25<sup>th</sup>-April 1<sup>st</sup>, 2019 – Spring Break
- April 15<sup>th</sup>, 2019 – Regular Board Meeting

**16. ADJOURNMENT**

**Motion by Brown, seconded by Pressman to adjourn at 7:30pm.  
Motion carried unanimously.**

Respectfully Submitted,

---

SHERRY STEFFEN  
Secretary

---

KORTNI HURON  
Recording Secretary

APPROVED